



History Colorado

External Announcement – Internship Opportunity

Internship Title: Public Relations Internship - Summer 2026

Internship Location: History Colorado Center, Denver, CO

Stipend: \$3,000 The stipend is not salary or compensation. The stipend is meant to support study and research during the tenure of the appointment and will be issued upon completion of the internship.

*Qualified candidates may receive academic credit through their college or university. *Check with your school's Internship Coordinator BEFORE accepting the hiring offer to determine if this position satisfies the criteria for receiving academic credit.*

Apply By: April 17, 2026

Desired Schedule: 12-16 hours per week for 12 to 14 weeks (May–September 2026. Exact schedule to be determined by the intern and their supervisor).

Broad Scope of Position: During this internship, the intern will have the opportunity to expand their fundamental knowledge of the public relations and communications processes for a statewide historical institution. Responsibilities will include drafting and proof reading press releases, monitoring media mentions, becoming embedded in the marketing and communications production process, building a portfolio of tangible public relations collateral, and working effectively in a fast-paced team environment.

The internship will include experiences in:

- Drafting and proof reading press releases (40%)
- Tracking and analyzing media mentions (30%)
- Facilitating media interviews at the History Colorado Center (20%)
- Participating in communications team meetings (10%)

Learning Objectives:

- Assist in pitching story ideas to media outlets regarding History Colorado's work statewide, including by drafting and proof reading press releases
- Acquire hands-on experience with using Public Relations and Marketing industry tools to monitor and analyze press releases and media mentions, including Meltwater (media relations), Basecamp (project management), and Google Workspace



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- Build a portfolio of tangible public relations collateral demonstrating transferable skills
- Gain experience in facilitating interviews for media outlets
- Learn how to prioritize competing deadlines
- Participate in professional marketing and communications planning meetings, offering suggestions and insights based on established knowledge
- Expand knowledge of best practices for facilitating interviews with media outlets

Outcomes: By the completion of this experience, the intern will have gained experience in public relations and communications campaigns, from drafting press releases and pitches to facilitating interviews, as well as tracking and analyzing media mentions.

Desired Skills & Academic Field of Study:

- Journalism, Marketing, Communications, English, or a related field.
- Detail-oriented with an ability to synthesize information
- Comfortable working independently, and willing to ask questions and seek direction when unsure or in need of clarity

To Apply for this Position: Submit a resume, cover letter, and your answer to the question below to Director of Volunteer Engagement, Emily Dobish, emily.dobish@state.co.us. *Include the name of this internship in your email subject line.

Please click here:

https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf.

Answer this question: How have these guiding principles shown up in your previous work and/or how would you contribute to these virtues in your internship position at History Colorado?

**A condition of employment is the successful completion of a background check.

History Colorado is committed to anti-racism practices across its institution and outlined in [these](#) grounding virtues. As such, we encourage members of Black, Indigenous, Latino Hispanic, People of Color, LGBTQ+ and persons with disabilities communities to apply for this internship.