



History Colorado

External Announcement – Internship Opportunity

Internship Title: Center for Colorado Women's History Summer Events Intern

Internship Location: Center for Colorado Women's History, Denver, CO

Stipend: \$2,000. The stipend is not salary or compensation. The stipend is meant to support study and research during the tenure of the appointment and will be issued upon completion of the internship.

*Qualified candidates may receive academic credit through their college or university. *Check with your school's Internship Coordinator BEFORE accepting the hiring offer to determine if this position satisfies the criteria for receiving academic credit.*

Apply By: April 17, 2026

Desired Schedule: 16 hours per week (about 160 total hours) from May 1st through September 27th, 2026. You'll need to be available on Tuesday afternoons and evenings during June–August, plus Saturdays and Sundays throughout the internship.

Broad Scope of Position: The Center for Colorado Women's History (CCWH) focuses on scholarship, research, lectures, tours, events and exhibits that expand the understanding and collective memory of the history of women in Colorado. The summer intern supports the successful implementation of several key museum events including:

- Mother's Day Teas in May
- Tuesday Night Summer Socials
- Poetry on the Porch
- Community free days

The intern will work with a professional staff and volunteers to gain a background in museum studies, make connections, and practice leadership skills. They will contribute directly to daily operations including leading public tours, handling cash and the front of house procedures of the gift shop, and assist with tasks necessary for the set-up and successful operation of events and programs, on weekends and select evenings.

Outcomes: The intern will gain hands-on experience in a unique working environment, have the opportunity to learn about the inner workings of a museum and participate in the successful operations of community events that liven the Golden Triangle area. The intern will learn in-depth about the history of women's experiences in Colorado and leave with examples of their work for their future portfolio.



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Desired Skills & Academic Field of Study: College student or Graduate student in the fields of History, Anthropology, Humanities, Social Sciences and Hospitality are encouraged to apply.

- Experience with event planning, logistics, customer service
- Excellent oral and written communication skills
- Personal qualities of initiative, organization, completion, self-motivation, reliability, flexibility, curiosity, energy and collaboration
- Hash candling experience and the ability to work with a Point of Sales System.
- Customer service skills and comfort with public speaking and giving instructions to large groups.
- Ability to work with a range of people and show sensitivity to individual differences.

To Apply for this Position: Submit a cover letter, resume, and your answer to the question below to Director of Volunteer Engagement Emily Dobish, emily.dobish@state.co.us.

As a response to the national protests regarding systemic injustice, History Colorado staff came together to discuss as an institutional community the ways in which History Colorado can advance the work of anti-racism. These Grounding Virtues are the result of our collective process.

Please click here:

https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf.

Answer this question: How have these guiding principles shown up in your previous work and /or how would you contribute to these virtues in your internship position at History Colorado?

****A condition of employment is the successful completion of a background check.**

History Colorado is committed to anti-racism practices across its institution and outlined in [these](#) grounding virtues. As such, we encourage members of Black, Indigenous, Latino Hispanic, People of Color, LGBTQ+ and persons with disabilities communities to apply for this internship.