

Certified Local Government (CLG) Quadrennial Evaluation Form

Name of CLG:

Date(s) of Visit(s):

Name of HPC:

Evaluation Period:

A. The local government shall enforce appropriate state and local legislation for the designation and protection of historic properties.

- The CLG enforces the local preservation ordinance for the designation of local properties.
- Designation decisions of the HPC are consistent with the local ordinance and the Secretary of the Interior's Standards for Identification and Evaluation.
- Design decisions of the HPC are consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties and, if applicable, local design guidelines.

Comments:

B. The local government shall maintain an adequate and qualified historic preservation commission (HPC).

- The CLG maintains an adequate and qualified HPC, which includes 40% professional members unless such members cannot be recruited.
- Résumés have been provided for commission members.
- The required expertise is utilized in local design review.
- At least one member of the commission attends a SHPO-approved training each year.
- The CLG provides minutes of HPC meetings to SHPO.
- An Annual Report is timely filed each year.
- The HPC meets at least four times per year.

Comments:

C. The local government shall maintain a system for the survey and inventory of historic properties.

- The CLG maintains a survey and inventory process consistent with the SHPO's comprehensive historic preservation planning process.
- The CLG utilizes the SHPO's survey and inventory form or one approved by the SHPO.
- The CLG provides copies of all completed inventory forms to the SHPO.
- The CLG's survey and inventory records are organized and accessible to the public.

Comments:

D. The local government shall provide for adequate public participation in the historic preservation program, including the process of recommending properties to the National Register.

- The CLG provides notice of its meetings to the general public.
- The CLG allows public participation for all matters scheduled for a public hearing.
- The CLG keeps on file minutes of meetings where all decisions and actions are taken, including the reasons for making the decisions.
- If applicable, the CLG carries out review of National Register nominations in accordance with CLG program procedures.
- If applicable, the required expertise is utilized in reviewing National Register nominations.

Comments:

E. The local government may opt to undertake specific SHPO-delegated responsibilities.

- Review and Compliance (Section 106)
- Federal Rehabilitation Income Tax Credit
- State Rehabilitation Income Tax Credit
- Historic Preservation Plan

Comments:

Summary Comments:

Recommendations:

Evaluation completed by:

Name

Title

Signature

Date